



Warming Center Staff

Tedford Housing is currently hiring temporary, unbenefited full-time and part-time overnight Warming Center staff.

The Warming Center will be open from November 25, 2024 through April 15, 2025, seven nights a week.

This is an overnight staffing position with 12-hour shifts from 8:00 pm to 8:00 am.

The Warming Center staff are an integral part of running this critical, overnight resource for those in need of a safe place to keep warm during the winter months. Staff will monitor guest activities and contribute to the safe operation of the program overall. Staff will conduct basic client intakes, provide orientation to those entering the warming center, ensure the availability of prepared food and drinks, help keep the center organized, and serve as a point of contact for guests in accessing resources and in emergency situations.

Tedford Housing is looking for an organized and energetic team member demonstrating good judgement, a positive attitude, flexibility and a commitment to the mission of Tedford to empower people to move from homelessness to home.

The position is ideal for the person who is looking for one to three 12-hour shifts per week and for those looking to begin or to expand their experience and skills in a human services setting.

One year of experience in social services is preferred with a minimum of a high school or GED education.

The Warming Center Staff position is a temporary, unbenefited, overnight position, with 12-hour shifts, at the rate of pay of \$23 per hour.

The Warming Center will be open from November 25, 2024 through April 15, 2025.

Application Process: Resumes will be reviewed in the order received. Interviews will begin immediately and continue until the positions are filled. Selected candidates will receive an email to set up an online or in-person interview. No phone calls please.

Tedford Housing is committed to creating an inclusive workplace where diverse perspectives are valued, supported, and freely exchanged. We are committed to hiring staff that reflects Maine's full range of identity and experience, and we actively seek and encourage individuals from traditionally underrepresented communities to apply. Tedford Housing provides all persons with equal employment opportunities without regard to race, color, religion, sex, national origin, marital status, sexual orientation, gender identity, disability, age, or veteran status.